



SPECIAL EVENTS CAPTAIN DESCRIPTION

TNT is grateful for your decision to volunteer as a mentor. We recognize that this is not a paid position - you do this as a service to the community. We hope that you recognize the commitment you are making and the responsibility that comes with it. We only ask that you give your volunteer effort 100 % - no more and no less. The #1 reason participants drop is because of fundraising, which is why your role as a mentor is critical to the success of the program.

Special Events Captain Qualifications

To be eligible as a Special Events Captain you must:

- 1) Have successfully completed at least one TNT event.
- 2) Have successfully mentored for at least two seasons.
- 3) Have achieved your fundraising goals for your event.
- 4) Have a strong desire to be an integral part of the success of your team, your sport and the TNT program.
- 5) Understand and uphold the philosophy, policies and standards of Team In Training and the mission of The Leukemia & Lymphoma Society.

Mentor Responsibilities & Expectations

1. **The Special Events Captain is required to attend the Mentor Training, Tuesday, December 8.** He/she will also be required to attend 1-2 information meetings and the kick off party.
2. Implement the mission of LLS as often as possible.
3. Communicate any potential problems or concerns to TNT staff immediately. Troubleshoot issues as they arise.
4. Assist participants with fundraising efforts by promoting their fundraisers and making them aware of fundraising opportunities via a bi-weekly fundraising email.
5. Set up/lead 1 - 2 team fundraisers for the season. Assist mentors with other additional team fundraisers.
6. Understand and support the policies and procedures of TNT, as well as the rationale behind those policies and procedures.
7. If someone leaves you a message or email, we expect that you follow up within 24 hours.
8. You will be asked to commit to attending the monthly team meetings (4-5 per season).
9. **DO NOT** express unhappiness about the program, staff, coach or other support staff to (or around) the participants.
10. Commit to each participants success! Your job as a mentor is to foster that “Go Team” spirit.



**MINNESOTA CHAPTER
SPECIAL EVENTS CAPTAIN APPLICATION
Summer 2010**

Please fax application to the Society at 763-852-3001, Attn: Julie, no later than **Wednesday, November 4**. You can also email them to Julie.Freniere-Gibson@lls.org. Mentors will be notified by Friday, November 13.

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Cell Phone: _____ Day: _____

Email: _____ Fax: _____

1) I plan on participating in the following upcoming Summer season event: (Rank in order of preference)

____ Rock 'n' Roll Marathon®, San Diego, CA	Full____ Half____ Walk____ Run____	June 6	\$3800
____ America's Most Beautiful Bike Ride, Lake Tahoe, NV	Cycle	June 6	\$4300
____ South Maui Triathlon, Maui, HI	Olympic Distance____	June 13	\$5300
____ Hike – Yosemite National Park		June 19	\$4900
____ Rock 'n' Roll Seattle Marathon and Half Marathon, Seattle, WA	Full____ Half____ Walk____ Run____	June 26	\$3800
____ Life Time Fitness Triathlon, Minneapolis, MN	Sprint ____ Olympic ____	July 10	\$2300

***** Special Events Captain CAN NOT train for multiple sports!**

Please choose one:

- ____ If I am not selected as a Special Events Captain, I still wish to participate in the event.
- ____ If I am not selected as a Special Events Captain, I do not wish to participate in the event.

As a Special Events Captain you have several options: (please choose one)

- ____ I wish to receive the \$800 fundraising credit and participate in the program. (\$300 for Life Time)
- ____ I wish to support the team as a Special Events Captain, but pay for my own arrangements to the destination. **TNT will pay for jersey/tri suit and race entry only.** Estimated travel costs will be about 25% of the fundraising goal.

***** Mentors deciding to switch to non-fundraising mentors must do so by the recommitment deadline.**

***** If you chose not to fundraise, this event will not count toward your Triple Crown.**

3) I have participated in the following events and raised:

<u>Event</u>	<u>Raised</u>
_____	_____
_____	_____

4) I want to be a Special Events Captain because: _____

5) A successful Special Events Captain is: _____

6) Were you charged at recommitment or final goal when you participated? _____

7) If yes, what do you think you could have done differently to prevent this? _____

8) What skills/qualities do you have that would contribute to the mentor program? _____

9) If you are applying to be a summer Special Events Captain, are you able to attend the mandatory Mentor Workshop on Tuesday, December 8 at 6 p.m. –Southdale Library? _____

10) Will you be able to attend 1-2 information meetings and the Kickoff Party on February 6? _____

11) Do you have daily access to your email? _____

13) Will you be able to EMAIL a fundraising email to ALL teams on a bi-weekly basis? _____

14) Will you be able to set up / lead 1 - 2 team fundraisers? _____

15) For questions 9 – 14 please list an explanation for any no answer. Please note, answering no to more than two questions automatically disqualifies you as a Special Events Captain. If you answered yes to questions 9-14, skip to question 16:

16) Do you feel you have any current responsibilities in your life that would prevent you from giving the full amount of time required to be a Special Events Captain (i.e. travel for work or pleasure, other obligations/activities, etc.)?

17) Is there anything else you would like to tell us?

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